



## **Data Collection and Personal Information Privacy Policy**

The United States Table Soccer Federation (USTSF) recognizes that protection and management of personal data is a crucial element in the collection of membership information. The USTSF has adopted the following privacy policy for the protection of our member's personal data. (Personal data is defined as any information relating to an identified or identifiable individual.)

The USTSF will limit the collection and use of personal data to that which is needed for valid business purposes or to comply with local law, and any such data will be obtained only by lawful and fair means.

The USTSF will not release personal data to unaffiliated third parties, unless (1) the member requests it; (2) the data is provided to help complete a member-initiated transaction; (3) the disclosure is required by law; or (4) the member has been informed about the possibility of such disclosure and has decided not to opt out.

If member personal data is provided to an affiliated third party (e.g., contractors and partners), the USTSF will require the third party to adhere to similar data protection principles that provide for keeping such data confidential.

The USTSF will take the appropriate steps to ensure that personal data is protected from unauthorized access and disclosure, including limiting access to such data only to those persons with a verifiable need to know.

The USTSF will work to ensure that the membership list may not be obtained or used by any person for any purpose unrelated to a verifiable business need. Without limiting the generality of the previous sentence, without the consent of the Board a membership list may not be: (i) used to solicit money or property; (ii) used for any commercial purpose; or (iii) sold to or purchased by any person.

**Data Collection and  
Personal Information Privacy Policy  
(continued)**

What we (USTSF) collect and how it is used.

The Membership List - The USTSF membership list consists only of Name, city, state, and gender. This list is widely disseminated and made publicly available. Specific contact information such as mailing address, e-mail address, phone number, etc. is not published or made generally available. The list is not sold, rented or otherwise distributed to unaffiliated third parties. More information about the USTSF use of this information is found below.

E-mail Address - E-mail addresses are used to help facilitate important communications to our members. The USTSF does not sell or rent member e-mail address lists to unaffiliated third parties.

Mailing Address - Mailing addresses are used to communicate with members by mail regarding USTSF matters. The USTSF does not make its mailing address list available to third parties.

Telephone Number - The USTSF may request your telephone and/or fax numbers so that we can communicate with you via those media. The USTSF does not sell, rent, or otherwise provide telephone or fax number lists to third parties.

Year of Birth - The USTSF collects this information for internal use to determine a member's eligibility for age-specific events. This information is not sold, rented, or otherwise distributed to third parties.

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